

## SOUTHERN GEORGIA WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

Date: May 14, 2025 @ 11:00 a.m.

### MEETING MINUTES

The Southern Georgia WDB and Youth Committee (YC), met on Wednesday, May 14, 2025, at 11:00 AM at the Southern Georgia Regional Commission in Waycross, Georgia. The following were in attendance:

Workforce Development Board					
Name	Position	Attendance		Absence	
Bannamon, Frank	WDB Member (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Bryant, Keith	Chairman (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Cole, Sandra	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Dark, Melissa	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Dixon, Elton	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Ellis, Kevin	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Felder, Katrena	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gainey, Jennifer	Vice-Chairman (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gove, Sarah	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gray, Jonathan	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Griffin, Curtis	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Johnson, Melvin	Parliamentarian (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
McClain, La'Rona	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
McConico, Shannon	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Moore, Christie	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Panizzi, Sean	WDB Member (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Tait, Darlene	WDB Member (EC)	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Wallace, Leigh	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Williams, Jamon	WDB Member (EC)	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent

Local Chief Elected Officials (LCEO) (X Denotes Attendance)					
Name	Attendance		Name	Attendance	
Baker, Henry	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Bennett, Neal	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Brown, Travis	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Carver, Scott	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Corbett, Stanley	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Crews, Jesse	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Harris, Skipper	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	James, Michael-Angelo	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Johnson, Robert	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Lee, Alex	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
McDaniel, Zinda	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Matheson, Scott	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Paulk, Tony	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Riley, Kaye	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Smith, Julie	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Taylor, Shane	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Taylor, Steve	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual			

<b>Youth Committee (X Denotes Attendance)</b>					
<b><u>Name</u></b>	<b><u>Attendance</u></b>		<b><u>Name</u></b>	<b><u>Attendance</u></b>	
Bannamon, Frank	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Felder, Katrena	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Dixon, Adrienne	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	McConnico, Shannon	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual
Gainey, Jennifer	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Wallace, Leigh	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual
Peacock, Kelly	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual			

<b>Staff &amp; Guests (X Denotes Attendance)</b>					
<b><u>Staff Name</u></b>	<b><u>Attendance</u></b>		<b><u>Guest Name</u></b>	<b><u>Attendance</u></b>	
Bell, Tasha	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Doggett, Trevecca	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Cherubini, Nancy	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Glenn, Charmane	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Estep, Evi	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	McKenzie, Tony	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Howard, Bonnie	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Walker, Dan	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Jones, Amy	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Walker, Mary	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Lovett, Roberta	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Weldon, Martechia	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Register, Urie	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual			

### **Introduction**

This meeting was conducted in a hybrid format, with participants attending both in person at the Southern Georgia Regional Commission Waycross office and virtually via Zoom.

### **Call to Order and Welcome**

With the absence of Chairman Keith Bryant, Deputy Executive Director, Roberta Lovett called the meeting to order and welcomed all in attendance.

### **Review of Attendance**

Roberta asked Urie Register, Programs Manager for the review of attendance. Urie stated that a quorum of the WDB was present.

### **Recognition of Guests**

Roberta recognized and welcomed back Tony McKenzie who is returning as the One-Stop Operator for our region. In addition, Roberta welcomed Trevecca Doggett, Wiregrass Georgia Technical College and Dan and Mary Walker from ETC Schools, Inc.

### **Approval of the Minutes of the February 18, 2025 WDB Meeting**

Roberta referred members to the meeting minutes of February 18, 2025 (copy attached and made a part of these minutes). Roberta asked if there were any questions or corrections to the minutes. Hearing none, she requested a motion to approve the minutes as presented. Jonathan Gray made a motion to approve with a second from Sean Panizzi. The motion carried.

### **PY24 Budget and Expenditures Report**

Roberta referred the members to the handout "PY24 Budget and Expenditure Report" (copy attached and made a part of these minutes). She stated that these numbers represent 75% of the program year. Roberta reviewed the report by funding stream. At the conclusion of the report, she asked if there were any questions. With no questions, Roberta called for a motion to approve the report. Sean Panizzi made a motion with a second from Jonathan Gray. The motion carried.

## **PY24 Allocations**

Roberta referred members to the handouts for allocations (copies attached and made a part of these minutes) beginning on page 8. Roberta stated that last night after 5:00pm the state sent updated allocations. Roberta then provided the updated allocations as follows: Adult \$740,426; Dislocated Worker \$737,576 and Youth \$598,941. These allocations represent a funding decrease in all funding streams with the largest decrease of \$94,959 in Dislocated Worker. At the conclusion of her presentation, Roberta opened the floor for discussion. With no discussion she moved on to the PY25 Proposed Budget.

## **PY25 Proposed Budget**

Roberta directed the membership to the handout "PY25/FY26 Preliminary Budget" (copy attached and made a part of these minutes). Roberta reminded the WDB that due to the change in allocations some of these numbers would be adjusted. She explained that this was a preliminary budget and at the June meeting a more detailed budget by provider would be presented. Roberta reviewed the budget by funding stream. After a brief discussion, Sean Panizzi made a motion to approve the preliminary budget with a second from Jonathan Gray. The motion carried.

## **PY24 Q3 Performance Report**

Bonnie Howard, Planner/Monitor referred the members to the documents showing the PY24 Q1-Q3 Performance Report (copy attached and made a part of these minutes). Bonnie stated that we are currently meeting or exceeding all of the performance metrics for PY24. She stated that she expected the Youth Measurable Skill Gains to increase after the end of the spring semester. After the review, Roberta asked if there were any questions. With no questions, Roberta called for a motion to approve the report. A motion was made by Sean Panizzi with a second from Jonathan Gray. The motion carried.

## **Workforce – Other Business**

### **ITA Exception**

Roberta stated that ETC Schools, Inc. has asked for an exception for an adult participant. Shavante Anderson needs an additional \$176.26 in training dollars to complete her program. Kevin Ellis made a motion to approve with a second from Jonathan Gray. The exception was approved.

### **Grants Update**

Roberta provided a brief update on the Quest grant stating that she anticipated all of the funding being expended prior to the end of the grant.

### **Helene**

Roberta stated that the local area had been awarded \$500,000 in a Disaster Recover Grant. Funds can be utilized for temporary employment and training activities. Staff will be working on the budget summary to submit to TCSG.

### **Sector Partnership**

Amy Jones, Business Services Manager provided a brief update to the WDB regarding Business Services activities. Amy stated that the Sector Partnership funding would sundown on October 31<sup>st</sup> and that staff was working to secure other grants to fund this initiative. She stated that a funding request had been submitted to the Harley Langdale Jr. Foundation and encouraged any members affiliated with the foundation to put in a good work for us. Amy also stated that initial conversations had taken place with Georgia Power regarding funding. Amy stated that she would keep the WDB updated.

### **Executive Committee of the Workforce Development Board**

Roberta presented the list of Executive Committee members (copy attached and made a part of these minutes). She stated that all members were eligible for re-election. Roberta explained that the WDB would vote and appoint members to the Executive Committee at the June WDB meeting.

Workforce Development Board Meeting Schedule PY2025

Roberta presented the draft WDB meeting schedule for PY25 (copy attached and made a part of these minutes). She stated that this would be voted on at the June meeting.

**Adjourn**

Roberta thanked everyone for attending the meeting and reminded members and guests of the next meeting taking place on June 18, 2025. The meeting was adjourned at approximately 11:45 AM.

Respectfully Submitted,

*Urie Register*

Workforce Development Board Staff  
Southern Georgia Regional Commission